

Ogbourne St Andrew, Ogbourne Maizey and Rockley Parish Council

Minutes

Monday 7th July 2025 at 7pm at The Silks, Ogbourne St Andrew

Present: John Hetherington (JH) (Chair)
Jan Whitehead (JW) (Clerk)
Brian Dean (BD)
John Edmonds (JE)
Mark Whitehead (MW)
Bruce Fox (Parishioner)
Eileen Robinson (Parishioner)
Robert Robinson (Parishioner)

Apologies: Nicky Place

1) Minutes of last meeting and matters arising

JH has written to the police regarding management of unexpected blockages. Awaiting a response.
Bus stop repair has been completed.

The road repairs in Ogbourne St Andrew are still pending.

Jeff Mason has contacted the farmer regarding repair to the verge.

Action: All councillors to provide JW with a profile for the website.

Banks of the river need to be supported with gabions.

Action: Parish Council to move this forward

Ownership of the triangle of land is still unclear despite several checks.

Action: JW to seek legal advice on whether the Parish Council can take over ongoing maintenance.

The minutes were approved unanimously.

2) Village Maintenance

a) Rights of Way

The bridleway from OSA to the Downs now has a new sign advising it is not suitable for motorcycles or 4x4s

OSA29 – Bridleway. This is overgrown. JH has written to the landowner regarding this issue, who will take this on and address it.

b) Ditches and gullies

Gullies are currently all clear at the moment.

c) Defibrillators

We have 2 installed at the moment. Defibrillators need to be maintained to ensure that they are in working order. The defibrillator on The Silks has a maintenance plan already in place which is supported by the CBS. Training to be arranged.

Action: Parish Council to alert parishioners to the need for a training person to coordinate this moving forward. JW to write an article for the newsletter and place a notice on the boards.

Action: JW to write to Nikki Rickman in Rockley to implement a maintenance schedule.

d) Ogbourne Maizey Noticeboard

A replacement noticeboard will cost £594.

This expenditure was approved unanimously

Current site of the noticeboard is causing some issues with access when cars are parked in the layby.

Action: JH to investigate alternative sites before the noticeboard is ordered.

3) Roads and Footpaths

a) LHFIG update

LHFIG have a small budget to allocate to parishes for improvements related to local roads and footpaths. There are issues in OSA with the path between Sheepridge and The Forge.

Martin Cook has agreed to address this in due course.

b) Crawlings Piece to Bus Stop

This is overgrown and narrow.

Action: JW to contact George Johnson to see whether it is something he can take a look at. Otherwise Martin Cook has agreed to do this work in due course.

4) Community Engagement

a) Recruitment of Co-opted Councillors

Councillors to speak to anyone they think may be interested in joining the Council.

Action: JW to write an article for the next newsletter.

5) Planning

One application to manage trees in Sheepridge, otherwise nothing to report

6) Financial Report

The accounts have been published and are available for inspection until 14th July. Notices have been posted on the boards and website.

Since the last meeting the following payments have been made from the current account:

Churchyard maintenance contribution	£500
Insurance	£219
Bus stop repair	£460
Newsletter	£86

Income since last meeting:

Donation	£50
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Current account balance: £9888 Savings: £6066 Total: £15954

CIL

We have received 2 payments from the Community Infrastructure Levy totalling £2292.82, with £1752.92 remaining. This must be spent on local infrastructure.

It was agreed unanimously that a portion of this money be allocated to the cost of the bus stop repair (£460) and the cost of installing the new noticeboard in Ogbourne Maizey.

7) Council Policies

4 policies were circulated in advance of the meeting for review. Minor alterations were highlighted. The following policies were approved unanimously:

Code of Conduct

Complaints Policy

Environmental Policy

Model Financial Regulations

8) Correspondence

Solar Together – a new scheme has been launched by Wiltshire Council. Details can be found at <https://solartogether.co.uk/wiltshire/home>

New neighbourhood Sergeant has been appointed for Marlborough and Pewsey – PS Debrah Laycock

9) AOB

History Group update. Bruce Fox would like to resign and nobody was prepared to take on the role of Chair, so it has been decided to close the group. A final meeting will take place on 14th July.

There is a projector which was jointly purchased between the History Group and the Parish Council. There is also a screen.

The History Group would like the Parish Council to take on ownership of the projector and screen.

The Millenium Book can be removed from Chippenham Centre by the History Group but this ability needs to be transferred. Request that the Parish Council take over the rights to authorize this moving forward.

Action: JH to speak to NP regarding taking this over under Community Engagement.

Archive material will be tidied up and made accessible to all in the village.

The Parish Council owes a debt of gratitude to Brian Wood, Bill Turner and Bruce Fox for their work on the History Group which has created a comprehensive record of the village.

The meeting closed at 20:05

Date of next meetings: 08/09/25, 03/11/25