**Parish of Ogbourne St Andrew,**

**Ogbourne Maizey and Rockley**

**Minutes of the Meeting**

Held at Ogbourne St Andrew Church, 7pm

**Present:** John Hetherington (Chair)

Allison Holland (Clerk)

John Edmunds

Alan Brown

Nick Parsons

**Public present**: Ian Davis

 Carol Davis

**Apologies:** Yvonne Parsons

Stuart Williamson

1. **Minutes from the last meeting**

The amended Minutes from the last meeting on 8th March 2021 were approved.

JH read the Chairmans Report for FY ending 31/3/21 and thanked everyone for contributing to the successful, if slightly different, year in the Parish. JH formally resigned as the Chairman for the Parish Council following the recent elections.

**Meeting ceased 19.15pm**

**Parish Council meeting started at 19.16pm**

1. **New council roles**

All councillors were welcomed to the session and the first order of business was to agree on a new Chairman for the next session of the Parish Council.

NP said that he would be willing to take on the role. JH was happy to nominate and AB seconded the nomination. NP was unanimously voted in as the new PC Chairman.

JH volunteered to take on the planning role as JE is keen to step aside. AB happily nominated JH and JE seconded the proposal. JH voted unanimously to take over the planning role within the council.

Discussions around co-option of additional members we held. Possible that Sid may be happy to continue in his role (after missing the formal filing deadline).
*ACTION: AH to discuss with Sid + ask Alex to include something in the newsletter to ask for volunteers.*

1. **Update on Community Pub Project**

SW sent his apologies for not being able to attend the AGM and AH read out a quick update provided by SW. The project continues to raise money via its share offer.

1. **Village Defibrillators**

NP discussed that fact that YP has been collecting three quotes for village defibrillators. The third quote is taking some time to arrive. YP has also been talking to Chiseldon PC about their defibrillator buying process, lessons learnt and gathering any recommendations. NP will apply for funding via the Resilience Fund (closing date later this week). It was envisaged that it would take a few months from the fund closing date to find out if our application was successful.

Possible locations were discussed :

a) Ogbourne St Andrew – by the pub if the Community Venture is successful

b) Ogbourne Maizey – outside of Brian Wood garage

c) Rockley – situation tbc

*ACTION: NP to apply for funding from Resilience Fund*

1. **Village Maintenance**

NP discussed the Wiltshire app and how easy it now is for everyone in the village to download and report en masse any issues within the village.
*ACTION: AH to ask Alex to put something in the village newsletter to encourage people to report regularly to get us higher on the Wiltshire Council priority list.*

* 1. **WI Tree –** tree noted as dangerous but struggling to get three quotes. Now too late to prune for this summer. Will need to get quotes in the summer for the work to be done in Oct/Nov 2021. *ACTION: three quotes to be obtained throughout the summer*
	2. **Village Garden Project** – the Container has now been moved to its final resting place and needs painting (but need to wait for inclement weather). Originally there was a £1k budgeted for the container across FY 2021 but this was not needed as the container was donated. NP asked if it would be possible that this budget could be re-purposed for other elements of the garden? Money is needed for materials to create pathways and planting etc. A number of trees have already been donated and they are in discussion with the Woodland Trust for some possible more donations. It was agreed that this budget can roll over. NP said that plans were being drawn up for visualisation.
	3. **Footpaths** – it was discussed that the village footpaths need to be walked to keep them open. If not used by 2026 they will be closed forever. Is this an opportunity to arrange some village walks?
	*ACTION: JH/NP to talk about practicalities*
1. **Planning**

**The Old Cottage** – planning application received for pruning trees in garden. No objections raised.

1. **Financial Report**

Year end accounts for FY ending March 2021 have been completed. The council made a loss of £518 with the only non-uniform major expenditure from last year the £1,200 grant to the Village Pub Project. Income increased last year as there was £948 received from Ford Fuels as a part of the village oil scheme.

Due to the level of income and expenditure of the Parish Council it was agreed that we should declare ourselves exempt from the Annual Governance and Accountability Return and publish our financial records on the Parish Website as per previous years. The Council approved the accounts and agreed AH to send relevant paperwork to PNK for external auditing compliance purposes.

Financial position (24/5/2021):

Current account £5,898 Savings account £5,953 TOTAL: £11,851

Expenditure since the last council meeting – clerks salary & newsletter printing costs - £240. Generous donation received in April from Ken Carter of £50 towards printing of newsletter.

Costs to be agreed for immediate use:

WALC membership - £151.69
Community First Membership - £40
Community First Insurance for 21/22 - £249.27 (same amount as last year)
Liz Wright gift to say thank you for independently reviewing FT ending 31/03/21 accounts.

*ACTION: All costs approved by the council. AH to facilitate payments*

1. **Jobs for Parish Steward**

The following jobs were recognised as a priority for the Parish Steward on their next visit to the village:

* Pathway opposite war memorial needs strimming.
* Blocked drains in Maisey (outside The Cottage and opposite the Manor) and Ogbourne St Andrew (outside The Willows)
* Bus shelter needs clearing – is this their responsibility.

*ACTION: AH to communicate jobs to Wiltshire Council*

1. **Correspondence**

**Keeping Britain Tidy** – do we want to do this in any formal capacity? It was agreed that this would be good to do.
*ACTION: AH to formally sign up the village.*

**Wiltshire Search & rescue** – request for donations. AB voted to give some money to them from the Village Garden Project fund. NP argued that the money was needed for immediate village usage. Donations to be considered and reviewed at the next PC meeting.

Community First – new councillor training courses available. No one interested in this one but NP showed interest in what training courses were available.
*ACTION: NP/AH to discuss.*

1. **A.O.B.**

**Village Bus stops** – the state of the bus stops were discussed (although rarely used). AB started that one of them needs re-roofing and cutting back to clear out weeds/overhanging trees.

**Rights of way news** (Carol Davis update on personal actions):

* The Definitive Map Modification Order(DMMO) (regarding the link between the Green Lane at Drove Barn and Bridleway OSTA29 coming up from the village of St Andrew) that was applied for in 2020, will go before the Councils Eastern Area Planning Committee on June 17th in Devizes Town Hall. Further details regarding public attendance are not currently available.
* There has been extensive fencing being carried out for the new owner of the late Godfrey Maundrell's Farm which has resulted in OSTA5 being obstructed (Bridleway from the “Lone Beech“ along from the Poughcombe Dryer leading on to the Four Mile Clump coach road). Stephen Leonard, the Rights of Way Officer for our Area is currently “on the case” with the Farm Manager.
* There is some Way Marking required for some Rights of Way in our Parish, especially OSTA27 which crosses a couple of cropped fields and gallops, the correct route of which is currently confusing for would be users.  Carol Davis is arranging a site visit with Stephen Leonard to facilitate Way Marking signs being erected.

There was no further business and the meeting closed at 20.26pm.

The next meeting (AGM) will be on **Monday 12th July 2021 at 7pm** and the remaining 2021 dates are:

13th September 2021 8th November 2021