

# Parish of Ogbourne St Andrew, Ogbourne Maizey and Rockley

## Minutes of the Meeting

Held by Zoom at 7pm on 9<sup>th</sup> November 2020

**Present:** John Hetherington (Chair)  
Allison Holland (Clerk)  
Nick Parsons  
Alan Brown  
Sid Vincent  
John Edmunds

**Public present:** Stuart Williamson

**Apologies:** Yvonne Parsons  
Steve Heaven

### 1. Minutes from the last meeting

The amended Minutes from the last meeting on 14<sup>th</sup> September 2020 were approved.

### 2. Matters Arising

The Shipping Container work is still ongoing. Nick Parsons has the paint and volunteers but not yet managed to get the two together. Still waiting for the man who has been undertaking the work to instal the container still needs to finish the contract but he is not returning Nicks phone calls.

Renaming of roads within the village – initial expensive response from Wiltshire Council but Nick Parsons to revisit the issue in the future as he still believes it is a justifiable request for the safety and wellbeing of the village (emergency vehicle access/taxi pickups).

John Hetherington has put in request to the CATG for 20MPH speed limits in Ogbourne Maizey. Awaiting a response and installation of a metro count.

Sid to follow up abandoned Caravan on top of downs which remains an issue.

### 3. Update on Community Pub Project

Stuart Williamson gave an update on the project development. Frequent meetings and utilising specialist knowledge from within the village. Membership of the Plunket Foundation has been achieved in the hope that they can help with expertise and funding. Bursary application to be made for £2,500 to help with set up costs and further possibilities of larger development grants.

The next step is to engage a Retail and Community Venture specialist to generate a realistic valuation of the business to compare with the valuation requested by the vendor. The cost for this

service, recommended by the Plunkett Foundation, is £1,200 inc VAT but these funds do not exist. A request was made to the Parish Council for a contribution/loan of this money to be able to fund this requirement.

The council discussed the request and felt that this was an excellent community project to support and agreed to help, preferably on a loan basis – the money to be re-paid if the bursary from the Plunkett Foundation is received. However, concerns were raised about the legality of spending public money on a community/private business. Actions agreed for John Hetherington/Allison Holland to reach out to SLCC/NALC/Wiltshire Council to get some advice on whether we can help.

*AMENDMENT: Research discovered that it was not possible for the Parish Council to loan this money to the Community Pub Project committee and therefore it was agreed via email communications (10<sup>th</sup>/11<sup>th</sup> November) to provide a grant to the same value. Allison Holland to communicate this to Stuart Williamson and discuss methods of payments and paperwork requirements.*

#### **4. Village Maintenance Contract**

Since issues raised about the amount of work fulfilled by Wiltshire Parish Stewards, the Parish Stewards have been in the village at the beginning of November completing work as requested (clearing the pavements between Ogbourne Maizey and the bus stop in Ogbourne St Andrew).

Following the last meeting David Pittams (who maintains the church grounds) agreed to take on the parish work if the Parish Council deemed such a contract necessary. It was agreed that John Hetherington would send the council members an email asking for recommendations on work that needs doing within the village and then a decision as to whether a village maintenance contract is required would be taken.

#### **5. Cycle Track Signage**

The previously recognised issues with the new Sustrans signage (showing incorrect information) has been reported to Sustrans by John Hetherington. In addition, the option to erect parish signs to warn pedestrians/cyclists/vehicles of each other's presence on the track was requested. A response from Sustrans has yet to be received.

#### **6. WI Tree Pruning**

The tree by The Willows, planted by the WI in 1977, needs pruning and is a possible health and safety risk. John Hetherington and Sid Vincent to visit the site to see the size of the job and initiate quotes for the work done. John Edmunds warned that planning permission would be needed before work to the tree could commence.

#### **7. Planning**

There were no new planning applications received this month.

Amendment to last meetings minutes: The Old Cottage application to create a parking bay. The minutes to the last meeting should have noted that the response returned to Wiltshire Council communicated no objections to the proposed plans but sustained a preference for the initial plans to create an off-road driveway.

## 8. Financial Report

Current account £1,682.91      Savings account £7,112.60      TOTAL: £8,795.51

Payments made since last meeting include £500 donation to Ogbourne St Andrew Church, Clerks salary and newsletter expenses. Total expenditure was £835. No income was received.

The 2021 precept information was due last week from Wiltshire Council but has been delayed until some point w/c 9<sup>th</sup> November due to Covid-19. The Ogbourne Parish Precept was discussed (confirmation required by 18<sup>th</sup> January 2021) and it was agreed that no cause to increase the precept from 2020 was recognised. Therefore, the precept for next year is to remain the same as 2020. Allison Holland to process the paperwork for Wiltshire Council once received.

## 9. Jobs for Parish Steward

Parish Steward completed some work in the village in early November and it was discussed that it was unlikely we would get another visit before Christmas. It was agreed that the drains in the village need clearing and Alan Brown would request this be added to their work schedules.

## 10. Correspondence

**Marlborough Area Support Group** are having a Community Meeting on 12<sup>th</sup> November to check in with all local councils and ensure everyone is doing ok. It was decided that how the parish managed the lockdown requirement last time was sufficient and it was not felt necessary that anyone attend this call.

**Netwise:** Update required for website to comply with the Web Content Accessibility Guidelines to satisfy the Public Sector Bodies Accessibility Regulations 2018. Amends required include text and background readability, compatibility with software/browser capabilities such as Text Reader to make site accessible. The charge for Netwise to make the required amends is £149 which was approved by the council. Allison Holland to approve the work with Netwise.

**Census 2021 (March)** – this will be fully digital for the first time ever and issues are expected with compliance. Wiltshire Council asking for help to generate as high a response rate as possible. It was agreed that the information be forwarded to Alex Hegarty for inclusion in the next newsletter.

## 11. A.O.B.

A reduced Remembrance Service was conducted at the war memorial with 12 parishioners in attendance. Efforts were recognised and thank given to Alan Brown for sourcing a wreath from the Parish and to Steve Heaven who spent time ensuring that the War Memorial was tidy and clean for the service.

There was no further business and the meeting closed at 20.06 pm.

The next meeting will be on **Monday 11<sup>th</sup> January 2021** and the 2021 dates will be as follows:

8<sup>th</sup> March 2021              10<sup>th</sup> May 2021              12<sup>th</sup> July 2021 (AGM)

13<sup>th</sup> September 2021      8<sup>th</sup> November 2021